

# **APPLICATION TO FAST TRACK THE EXPUNGEMENT OF A CRIMINAL RECORD IN TERMS OF SECTION 271B OF THE CRIMINAL PROCEDURE ACT, 1977 (ACT NO. 51 OF 1977)**

## **GENERAL INFORMATION**

- The normal processing of an application for the expungement of a criminal record in terms of section 271B of the Criminal Procedure Act, 1977 (Act No. 51 of 1977) currently takes approximately 4 months to finalize.
- The purpose of this form is to give you the opportunity to submit relevant information in order to obtain approval that your application be fast tracked. Your application will only be fast tracked if you submit proof of exceptional circumstances warranting the fast tracking of your matter.
- Documentary proof must be attached to this form if the reason for fast tracking is one of the following:
  - i) you managed to secure employment, but your appointment is subject to a criminal record being cleared before a certain date;
  - ii) you may lose your current employment if a criminal record is not cleared before a certain date;
  - iii) your promotion in your current employment is subject to a criminal record being cleared before a certain date;
  - iv) you need to apply for a visum to enable you to travel for official purposes before a certain date;
  - v) you need to apply for a visum to enable you to travel for personal purposes (for example sick family member overseas, to visit family, etc.) before a certain date; or
  - vi) you have to comply with the prerequisite of a clean criminal record in terms of certain legislation (for example in the adoption of a child, etc.).
- The completed request hereunder, together with the attachments, must be posted or delivered by hand to the Director-General: Justice and Constitutional Development:
  - i) Postal address: Private Bag X 81, Pretoria, 0001.
  - ii) Street address: Momentum Centre, 329 Pretorius Street (corner of Pretorius and Sisulu (Prinsloo) Streets), Pretoria, 0001.

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THE OFFICIAL IN THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT  
DEALING WITH THE MATTER IS: \_\_\_\_\_

**1. PERSONAL AND CONTACT DETAILS**

A PERSONAL DETAILS:

Surname:

Full names:

ID/Passport Number/Date of birth:

B CONTACT DETAILS:

Residential address:

Postal code:

Postal address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Postal code: \_\_\_\_\_

Telephone numbers:

Work :

Home :

Cell phone:

E-mail address:

Fax number:

**2. MOTIVATION FOR REQUEST THAT THE EXPUNGEMENT OF MY CRIMINAL RECORD BE FAST TRACKED**

My reason(s) for requesting that the expungement of my criminal record be fast tracked, with specific reference to the present detrimental/negative effects of my conviction/s, are as follows:

**3. THE FOLLOWING DOCUMENTS ARE ATTACHED AS PROOF OF THE EXCEPTIONAL CIRCUMSTANCES THAT WARRANT MY MATTER TO BE FAST TRACKED**

(a) South African Identity Book (Copy)

(b) Finger Print Clearance SAP69i

(c) Notice of Motion stamped at the Registrar of the Court

(d) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed at \_\_\_\_\_ on the \_\_\_\_\_ day  
of \_\_\_\_\_ 20.....

\_\_\_\_\_  
**Signature (Applicant)**